

Shropshire Council  
Legal and Democratic Services  
Shirehall  
Abbey Foregate  
Shrewsbury  
SY2 6ND

Date: Thursday, 15 September 2022

**Committee:  
Licensing Act Sub-Committee**

**Date: Friday, 23 September 2022**  
**Time: 2.00 pm**  
**Venue: Shrewsbury/Oswestry Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND**

You are requested to attend the above meeting.  
The Agenda is attached

There will be some access to the meeting room for members of the press and public, but this will be limited for health and safety reasons. If you wish to attend the meeting, please email [democracy@shropshire.gov.uk](mailto:democracy@shropshire.gov.uk) to check that a seat will be available for you.

Members of the public will be able to access the live stream of the meeting by clicking on this link:

<https://www.shropshire.gov.uk/licencingactsubcommittee23septemberat200pm/>

Tim Collard  
Assistant Director - Legal and Governance

**Members of Licensing Act Sub-Committee**

To be confirmed

Your Committee Officer is:

**Tim Ward** Committee Officer  
Tel: 01743 257713  
Email: [tim.ward@shropshire.gov.uk](mailto:tim.ward@shropshire.gov.uk)

# AGENDA

## **1 Election of Chairman**

To elect a Chairman for the duration of the meeting.

## **2 Disclosable Pecuniary Interests**

Members are reminded that they must declare their disclosable pecuniary interests and other registrable or non-registrable interests in any matter being considered at the meeting as set out in Appendix B of the Members' Code of Conduct and consider if they should leave the room prior to the item being considered. Further advice can be sought from the Monitoring Officer in advance of the meeting.

## **3 Application for a Premises Licence - Flaxmill Cafe, Spring Gardens, Shrewsbury, Shropshire, SY1 2SZ (Pages 1 - 44)**

Report of the Public Protection Officer (Specialist) is attached, marked 3.

Contact Ross O'Neil on 0345 6789026



Licensing Sub-Committee  
Friday 23rd September 2022  
Shrewsbury and Oswestry  
Room's - Shirehall

Item

**Public**

## LICENSING ACT 2003

### APPLICATION FOR A PREMISES LICENCE

**Responsible Officer** Ross O'Neil, Public Protection Officer (Specialist)  
e-mail: [licensing@shropshire.gov.uk](mailto:licensing@shropshire.gov.uk) Tel: 0345 6789026

#### 1. Summary

To consider an application for a new Premises Licence.

Premises: Shrewsbury Flaxmill Malting Cafe, Spring Gardens, Shrewsbury, SY1 2SZ

Shropshire Council being the authorised licensing authority for the above premises has received an application for a new premises licence.

The application has been accepted as a valid application and during the statutory consultation period relevant representations were made. The application is therefore required to be determined by way of a hearing of the Licensing Sub-Committee.

In determining the application the licensing authority must give appropriate weight to:

- the steps that are necessary to promote the licensing objectives;
- the representations (including supporting information) presented by all parties;
- Guidance issued under Section 182 of the Licensing Act 2003;
- Shropshire Council's Licensing Policy 2019 - 2024.

After considering all the relevant issues the licensing authority may grant the application in full or in part, subject to such conditions that are deemed necessary and appropriate. Any conditions imposed must be appropriate for the promotion of the licensing objectives.

Alternatively the application can be refused if it is considered appropriate for the promotion of the licensing objectives.

Following a hearing, the licensing authority should give its decision and provide reasons to support it. This will be important if there is an appeal by any of the parties.

All parties are required to be notified of a decision and that decision should be accompanied by information on the right of the party to appeal.

## **2. Recommendations**

That the Sub-Committee determines the application in accordance with the Statutory Guidance issued under s182 of the Licensing Act 2003, the Council's Statement of Licensing Policy, the information contained within this report, supporting documentation and having had due regard to the applicant and the parties/authorised bodies making relevant representations.

That the Sub-Committee determines the application in accordance with the options in paragraph 9.

That the Sub-Committee provides the reasons for its decision.

## **REPORT**

### **3. Human Rights Act Appraisal**

The Committee is required to consider the consequences of refusal or approval on the applicant's human rights.

### **4. Financial Implications**

None.

### **5. Purpose of Report**

To consider an application for a new Premises Licence for Shrewsbury Flaxmill Malting Cafe, Spring Gardens, Shrewsbury, SY1 2SZ (A copy of the location map and location photographs can be found at **Appendix A and B**).

### **6. Background**

- 6.1 Simon Cranmer and Matthew Dix- Williams have made an application for a new Premises Licence at the café set within the grounds of the Shrewsbury Malting Flaxmill, Spring Gardens, Shrewsbury off the A5191 located by residential premises and other commercial properties to the East, with a train line to the West. The café is on the ground floor and is set within the Grade I listed main building and they propose to have an inside and outside seating area to allow the sale of alcohol and consumption within both areas. (A copy of the application and plan can be found at **Appendix C and D**).

Shrewsbury Flaxmill Maltings is a newly restored industrial mill and former maltings which is been transformed into a new visitor experience, café, shop

offices and venue space. The large site is home to eight buildings with engineering history, including the 1797 Main Mill and is due to open in September 2022 for a place for visitors to work, eat and learn.

6.2 The requested licensable activities and opening hours are:

**Supply of Alcohol (Both on and off the premises consumption)**

Monday – Sunday 08:00 to 23:00

**Opening Hours**

Monday – Sunday 08:00 to 23:30

6.3 For a new application, applicants are required to submit an operating schedule detailing how they intend to promote the four licensing objectives, these are the prevention of crime and disorder, promotion of public safety, the prevention of public nuisance and the protection of children from harm. The applicant has indicated those steps on their application within section M.

Representations had been received, and withdrawn following agreements with both Trading Standards and the Police to amend and add to the conditions as follows:

6.3.1 **Prevention of Crime and Disorder**

1] Colour digital CCTV, with a picture quality capable of being used for evidence, will be installed with coverage of all internal areas of the premises, including point(s) of sale and all entrances/exits, and where outside seating is provided. The CCTV will be operational at all times the premises is open to the public.

2] CCTV recordings will be retained for a minimum of 31 days and made available in a viewable format to any authorised authority on request.

3] When the premises is open to the public there will always be a member of staff on site who is trained in the operation of the CCTV system and is able to provide recordings in a viewable format to any authorised authority on request.

4] There will be signage in the premises, clearly visible to members of the public, which states that CCTV is in operation.

5] The Premises will have a zero tolerance to drugs policy, the police will be informed if anyone is found in possession of controlled substances.

6] Drugs found will be placed in a suitable locked receptacle kept for that purpose. Means for securing and unlocking the receptacle will be held by the Premises Licence Holder or a nominated responsible person. A record shall be made of the date and time of the find, the person who made the find and the person who secured the found item(s). This record will be made available to any authorised authority on request.

7] The Premises Licence Holder shall make suitable arrangements with the police for the collection of any found items as soon as possible after they are found.

### 6.3.2 Protection of Children from Harm

1] A Challenge 25 Policy will be implemented with appropriate signage displayed at points of sale.

2] A challenge log for Challenge 25 and refusals will be maintained and made available to any authorised authority on request. The challenge log can be kept either electronically or in a hard backed/bound book.

3] Training on the Challenge 25 procedures, proxy sales and their responsibilities under the licensing act 2003 will be held for all persons supplying alcohol.

4] Refresher training on Challenge 25, proxy sales and their responsibilities under the licensing act 2003 to be provided no less than annually. Training records retained and available at the premises to any authorised authority on request.

## 7. **Representations received (Responsible Authorities)**

7.1 As per paragraph 6, the Police requested amendments to the CCTV conditions and additional conditions for a drugs policy.

7.2 As per paragraph 6, Trading Standards requesting the wording to be amended around challenge 25 conditions.

## 8. **Representations received (Other Persons)**

8.1 Three objections have been received from other persons, who have concerns in respect of the four licensing objectives. The representation map displays the location of representations in relation to the premises. (A copy of the 'other persons' location map can be found at **Appendix E**).

8.2 Principally the concerns relate to the noise, loitering and crime from the premises. (Representations can be found at **Appendix F – H**).

8.3 All aspects of representations have been accepted, for consideration, giving the benefit of the doubt to the person/s making the representation to allow them to amplify or clarify at the hearing.

8.4 The Public Protection Officer encouraged and supported parties to attempt to negotiate and mediate during the consultation period in order to remove the need for a hearing (28.18 of Shropshire Council's Licensing Policy 2019 – 2024). The representations have not been withdrawn and the applicant has indicated they wish to continue with the application as submitted and accordingly amended.

## **9. Options for Consideration**

9.1 The options available to the Licensing Sub-Committee having considered all the relevant information are as follows:

- To refuse to grant the licence
- To grant the licence with conditions
- To grant the licence but restrict the licensable activities
- To grant the licence with restricted times

9.2 If the application is to be granted in line with the submitted operating schedule then conditions detailed in paragraph 6.3 of this report would need to be included in the licence, if deemed necessary and appropriate, with an appropriate decision.

9.3 Additional conditions or restrictions to licensable activities and/or times should only be imposed if considered appropriate for the promotion of the licensing objectives. If other law already places certain statutory responsibilities on a premises, it would not be appropriate to impose similar duties.

9.4 Members of the Sub-Committee should be advised that the applicant or any other person who made relevant representations in relation to the application may appeal against the decision made to the Magistrates' Court within 21 days of the date on which they were notified.

## **10. Standard of Decision Making**

10.1 In accordance with the provisions of the Licensing Act 2003 and the Council's scheme of delegation, all applications where a relevant representation has been made need to be determined by this Sub-Committee.

10.2 When determining the application, the Sub-Committee should only consider issues, which relate to the four licensing objectives. The licensing objectives are:

- The prevention of Crime and Disorder
- Public Safety
- The prevention of a Public Nuisance
- The protection of Children from Harm

10.3 Members of the Sub-Committee must have regard to the statutory guidance issued under section 182 of the Licensing Act 2003 and the Council's

Statement of Licensing Policy. Members of the Sub-Committee may deviate from the statutory guidance and licensing policy only if they deem that there is good reason to do so.

- 10.4 Members of the Sub-Committee should not allow themselves to predetermine the application or to be prejudiced in favour or opposed to the licence and shall only determine the application having had an opportunity to consider all relevant facts.

**List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)**

Shropshire Council Licensing Policy 2019 – 2024

<https://www.shropshire.gov.uk/media/12345/statement-of-licensing-policy-2019-to-2024.pdf>

Guidance issued under section 182 of the Licensing Act 2003 (April 2018)

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/705588/Revised\\_guidance\\_issued\\_under\\_section\\_182\\_of\\_the\\_Licensing\\_Act\\_2003\\_April\\_2018\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/705588/Revised_guidance_issued_under_section_182_of_the_Licensing_Act_2003_April_2018_.pdf)

The Licensing Act 2003 (Hearings) Regulations 2005

<https://www.legislation.gov.uk/uksi/2005/44/contents/made>

The Licensing Act 2003 (Hearings) (Amendment) Regulations 2005

<https://www.legislation.gov.uk/uksi/2005/78/made>

Application form and plan

Copies of representations received

**Cabinet Member (Portfolio Holder)**

Cllr E. Potter

**Local Member/s**

Cllr A. Mosley

**Appendices**

Appendix A – Location map

Appendix B – Location photographs

Appendix C – Application

Appendix D – Premises plan



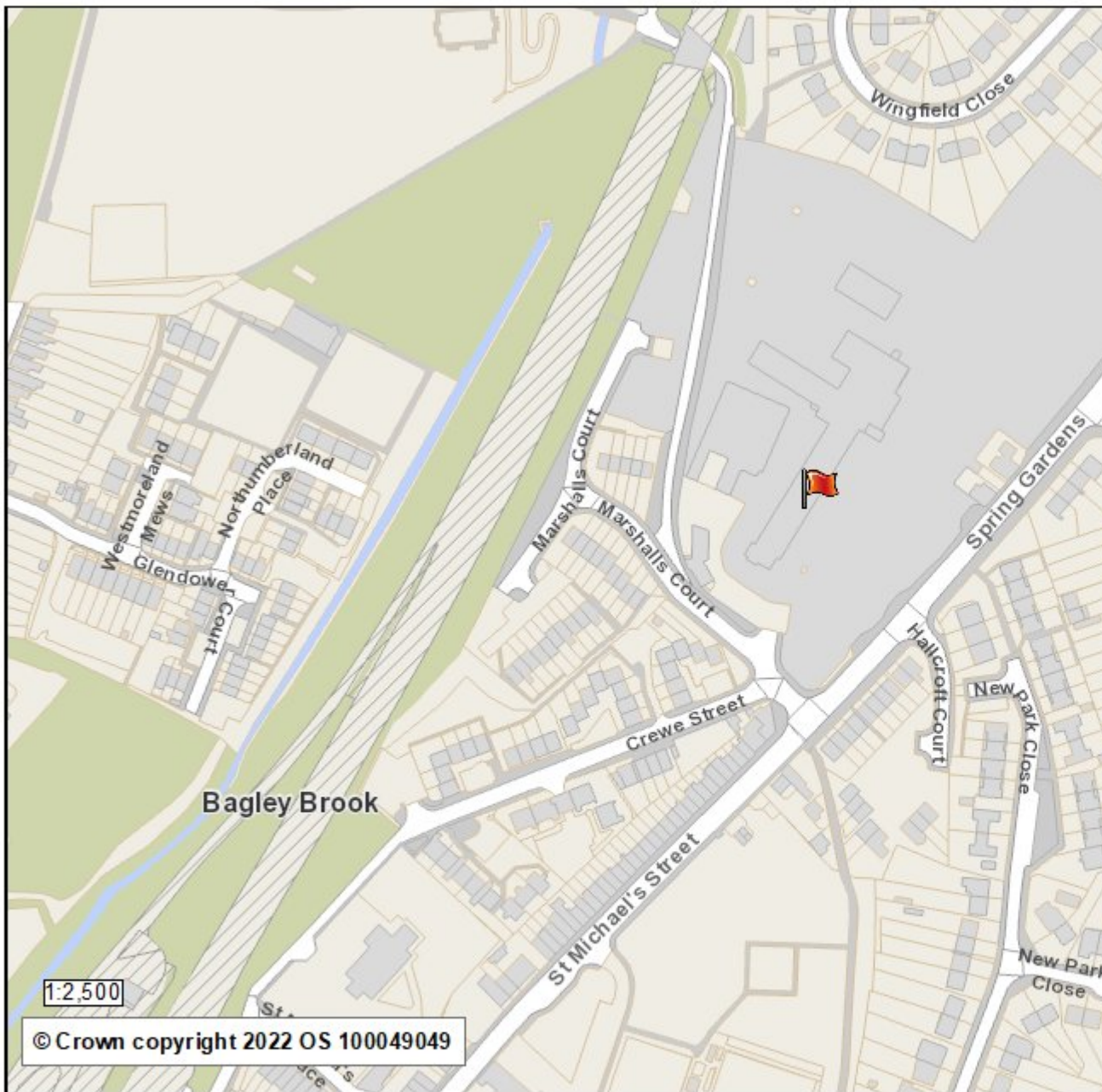
Appendix E – Location of ‘other persons’ representation map

Appendix F – Representation D. Carter

Appendix G – Representation R. Herbert- Lade

Appendix H – Representation J. Herbert- Lade

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**Flaxmill Cafe (Red flag)**

Date: 07/09/2022

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**Shrewsbury Flaxmill Maltings - Cafe, Spring Gardens, Shrewsbury, SY1 2SZ**



- Shrewsbury Flaxmill Maltings, from the junction of Crewe Street and St Michael's Street –



- Outside seating area of café, which faces towards Spring Gardens -





- The view from the doors outside seating area of café, towards the junction of Crewe Street and St Michael's Street -



- The view to the South off the tower onto the roof of the Flaxmill -





- The view to the North off the tower onto the A5191 -



- Rear view of the café, Flaxmill -



- Aerial view -





Licensing Team  
 Business and Consumer Protection Service  
 Shropshire Council  
 Shirehall  
 Abbey Foregate  
 Shrewsbury  
 SY2 6ND



www.shropshire.gov.uk  
 0345 678 9026

**Application for a premises licence to be granted under the Licensing Act 2003**

**Please read the following instructions first**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

**We** Simon Cranmer and Matthew Barry Dix-Williams

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises details**

Shrewsbury Flaxmill Maltings, Spring Gardens, Shrewsbury,			
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<b>Post town</b>	Shrewsbury	<b>Postcode</b>	SY1 2SZ
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Telephone number at premises (if any)	
Non-domestic rateable value of premises	<b>Not yet rated therefore Band A</b>

## Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please cross as appropriate**

a)	an individual or individuals *	X	please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership		please complete section (B)
	ii as a partnership (other than limited liability)		please complete section (B)
	iii as an unincorporated association or		please complete section (B)
	iv other (for example a statutory corporation)		please complete section (B)
c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ✓
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

**(A) individual applicants** (fill in as applicable)

Mr	Other Title (for example, Rev)	
<b>Surname</b> Cranmer	<b>First names</b> Simon	
<b>Date of birth</b> [REDACTED]	I am 18 years old or over	Please tick yes <input checked="" type="checkbox"/>
<b>Nationality</b> [REDACTED]		
Current residential address if different from premises address	[REDACTED]	
Post town	[REDACTED]	Postcode [REDACTED]
<b>Daytime contact telephone number</b>	[REDACTED]	
<b>E-mail address (optional)</b>	[REDACTED]	
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)		

**Second individual applicant** (if applicable)

Mr	Other Title (for example, Rev)	
<b>Surname</b> Dix-Williams	<b>First names</b> Matthew Barry	
<b>Date of birth</b> [REDACTED]	I am 18 years old or over	Please tick yes <input checked="" type="checkbox"/>
<b>Nationality</b> [REDACTED]		
Current residential address if different from premises address	[REDACTED]	
Post town	[REDACTED]	Postcode [REDACTED]
<b>Daytime contact telephone number</b>	[REDACTED]	
<b>E-mail address (optional)</b>	[REDACTED]	
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)		

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**(B) Other applicants**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
0	5	092022

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

<p>Please give a general description of the premises (please read guidance note 1)</p> <p>This premises is a café set within the Grade I listed Shrewsbury Flaxmill Maltings, it will be laid out with an inside and outside seating area which will be where alcohol can be consumed. The café is on the ground floor of the main building. It is not expected for there to be any off-supplies.</p>
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If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

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What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<b><u>Provision of late night refreshment</u></b> (if ticking yes, fill in box I)	
<b><u>Supply of alcohol</u></b> (if ticking yes, fill in box J)	✓

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			



**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<b>Please give further details here</b> (please read guidance note 4)		
Tue					
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

**E**

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue			<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue					
			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri					
Sat					
Sun					







## M

Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

The premises will operate to a high standard, and the granting of this license will not compromise it in terms of the sale of alcohol. All staff will be fully trained in their responsibilities with regard to the sale of alcohol, and will be retrained every six months, with recorded training records kept for inspection. The premises will close 30 minutes after the licensing activities have ceased, to allow customers to finish their drinks and leave in a quiet and orderly manner

**b) The prevention of crime and disorder**

CCTV will be in use at the premises, it shall be to an appropriate standard as agreed with the Licensing Authority in consultation with the Police. The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards.

The premises licence holder shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the Licensing Authority. The correct time and date will be generated onto both the recording and the real time image screen. If the CCTV equipment (Including any mobile units in use at the premises) breaks down the Premises Licence Holder shall ensure the designated premises supervisor, or in his/her absence other responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing Authority and the Police shall be informed when faults are rectified. The premises Licence holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of an authorised officer of the Licensing Authority or a constable.

There shall be clear signage indicating that CCTV equipment is in use and recording at the premises during all trading hours.

The DPS will keep an up to date DPS Authorisation sheet which will show the list of staff members who have been given the authority to sell alcohol on the premises. An incident record will be kept in a bound book, as will all refusals for the sale of alcohol. These books will be made available to the police and officer from the council on request.

Sufficient staff will be on duty during all events, with a risk assessment carried out in advance of the event. The majority trade will be from the guest house bar and will be to residential customers. Evening events will be pre booked events with numbers carefully controlled along with those who are invited guests only.

Staff will be trained to be alert to any potential danger to customers and react accordingly. If they are unable to quickly defuse the situation without risk to customer or staff, then they are instructed to call the police. All relevant fire procedures are in place for a premises of this size, and the business will be fully fire risk assessed before the opening.

An on -site accident book will be in operation to record any accident/ injury incurred on the premises. This document will be retained for inspection by the business for a period of three years.

**c) Public safety**

Training and implementation of underage ID checks. A log book or recording system shall be kept upon the premises in which shall be entered particulars of inspections made; The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.

**d) The prevention of public nuisance**

Prominent, clear and legible notices will be displayed at the exit requesting the public to respect the needs of nearby neighbours and residents and to leave the premises and the area quietly.

**e) The protection of children from harm**

Only photographic ID is accepted (passport, driving licence, proof of age card with PASS hologram, or military ID). Anyone who appears to be under the age of 25 is challenged to provide ID. If the customer is unable to provide identification then no sale is made. No ID no sale. Challenge 25 POS will be on display in the store. Any staff member who may be under the age of 18 must call a senior staff member to take over the sale and complete the transaction. If it is known that a customer intends to purchase alcohol to provide to minors then that sale will be refused. All refused sales will be recorded in a refusals book, which will be made available for inspection by Police or Licensing Officers of the council on request. All children on the premises will be supervised/ accompanied by an adult after 21:00 hours in the Dye House.

**Checklist:**

**Please tick to indicate agreement**

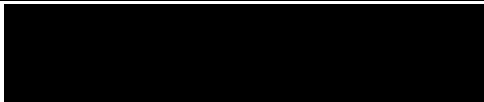
•	I have made or enclosed receipt of the fee.	✓
•	I have enclosed the plan of the premises.	✓
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	✓
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	✓
•	I understand that I must now advertise my application.	✓
•	I understand that if I do not comply with the above requirements my application will be rejected.	
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	✓

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.


It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

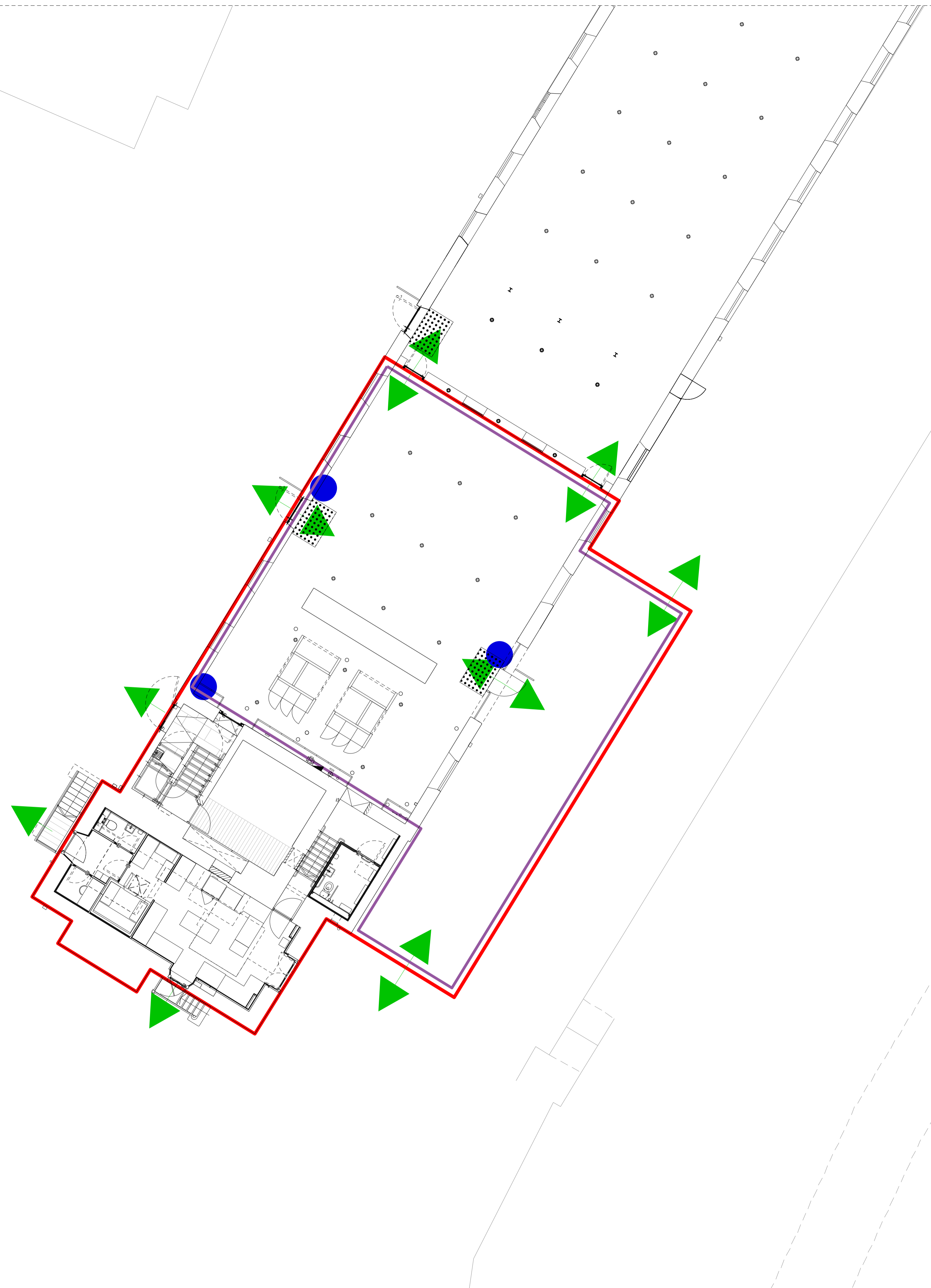
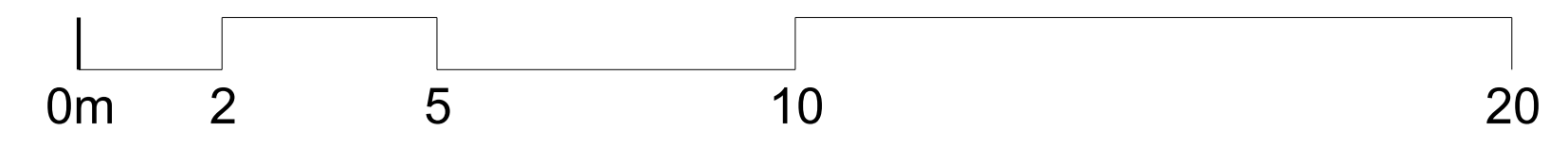
<b>Declaration</b>	<ul style="list-style-type: none"> <li>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
Signature	
Date	26/07/2022
Capacity	Simon Cranmer - Applicant






**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent** (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

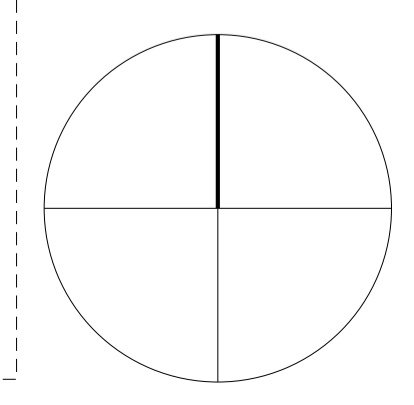
Signature	
Date	26/07/2022
Capacity	Matthew Barry Dix-Williams - Applicant

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			

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-  Licence Area
-  Alcohol consumed
-  Exit
-  Entrance and Exit
-  Fire Extinguisher



**FelldenCleggBradleyStudios**  
LLP  
Bath Brewery  
Toll Bridge Road  
Bath BA1 7DE  
t 01225 852545  
f 01225 852528  
e bath@fcbstudios.com

Amendment	Job/Drawing No	Date
	1821-3/SK/220729/01	
SHREWSBURY FLAXMILL MALTINGS PHASE 3 CAFE LICENCE PLAN	Amendment	1:100 (1:200 @ A3) July 2022
Do not scale	Original printed at A1	All dimensions to be checked on site

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From: Dawn Carter  
To: Licensing  
28/08/2022 07:56:32

Objection to Licensing application

To whom it may concern,

I would like to register my objection to an application for a licensing permit for The Shrewsbury Flaxmill Maltings cafe Spring Gardens SY1 2SZ.

As a resident in the area this is not something that is welcome.

Since the regeneration off the Flaxmill and the building of a car park to the rear we have experienced an increase in footfall resulting in a lot of unwelcome and unpleasant behavior.

Allowing a license to sell alcohol will add to disorderly behavior drawing more people into the area that will in turn cause more people loitering about our premises. Since the work started we have had increased traffic and people using the roads as a cut through. Motorbikes with un helmeted riders riding up and down from Greenfield and the collecting of drug pushers at the back of the homes where the car park has been built. The noise levels of drunks walking past the front of our home where in the past they walked along the back track has made a huge increase in noise.

As I would imagine people will use the car park we will have the addition of slamming car doors and cars arriving and leaving to contend with.

We already are experiencing people collecting in the car park and noise increase from that.

The are two pubs along the Ditherington Road that cause enough noise and drunken behaviour especially through the summer months. Another will add to this. And there is going to be people standing about outside smoking so the noise will not just be internally. All this in turn increases crime and I am sure the police have enough to deal with,.

This application is very unfair on the residents many of whom were not aware of it. The people most affected are not given the opportunity to voice their concerns.

I hope that you will seriously consider mine.

Kind Regards

Miss Carter

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[REDACTED]

[REDACTED]

[REDACTED]

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From: Rebecca Herbert- Lade

To: Licensing

28/08/2022 19:31:00

For attention of the licensing team

Regarding applications for premises licenses at the dye house and the mill experience shop and the Shrewsbury Flaxmill Maltings Cafe.

I would like to object to the plans for the alcohol licensing for the Flaxmill buildings. I live in Marshalls Court and my home sits directly behind this building. We already endure lots of anti social behaviour from people walking home drunk from town.

When I moved here in 2015 I had to inform the neighbourhood policing team of lots of incidents that were occurring. I then had to make contact with the council to ask if the street lighting could be kept on overnight due again to the anti social behaviour and concerns for the safety of our homes. We have also had to install cctv cameras on our property because of this. There is also a lot of drug activity that takes place behind our property on and neighbouring the site of the new Flaxmill carpark.

I believe the Flaxmill having an alcohol licence will only cause even more increased incidents and will affect the local residents including myself. If the site is kept open until late the noise we will have to endure will be unfair to the local residents living directly next to and behind the building. Our calls to the police will almost certainly have to increase to report drunk and disorderly leaving the site and causing disturbance. Our fears are that once given an alcohol license they will then apply for an entertainment licence which again cannot be allowed when this building is so close to surrounding homes. The carpark is not big enough to meet the Flaxmill buildings needs and we will end up with our road being blocked by visitors vehicles and the list goes on.

The residents especially those of Marshalls Court have had to endure enough already, the whole project has destroyed any enjoyment of our homes please don't let it continue further.

Regards,

Mrs Rebecca Herbert-Lade

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[REDACTED]

[REDACTED]

[REDACTED]

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From: Jenni Herbert- Lade

To: Licensing

28/08/2022 20:43:51

For the attention of the Licensing team, regarding the premises licence applications for the die house and the mill experience shop and the Shrewsbury Flaxmill malting cafe.

I wish to make the following points of concern to be taken into account when considering these applications:

- I live directly behind the Flaxmill maltings site, about 20 meters from the doors to the die house, my neighbours are either closer to them or just slightly further.

- We have already had to endure years of noise, disruption and suffering from the Flaxmill site in the hope that one day it will all be over and we can start to relax in our own homes again. If they are granted these licences, there will be no end to it and it will just get worse. With the noise from events and drunk people not only on the premises but also off it, around our homes.

- If an Alcohol licence is granted, we fear the next step will be an entertainment licence, then turning the Die house into a venue. Which is absolutely ridiculous considering its proximity to neighbouring RESIDENTIAL properties. If I wanted to live near a pub or club, I would have moved near one, not to what used to be a nice quiet road.

- There is already an on-going issue with antisocial behaviour, drunks, drug abuse and drug dealing behind our property both on and adjacent to the new Flaxmill carpark. This has gone on for many years, with the Flaxmill doing nothing to try and help combat these problems. Instead they have now given them a nice clear area to mess about on and cause even more problems for the local residents.

- At past events that have been held at the Flaxmill site and in the die house, it has once again been the local residents who have suffered because of them. They don't 'police' their own events and it seems like anything that happens off the premises they aren't interested in and take no responsibility for. With the whole "it's not our problem" attitude. It is left to the local residents to deal with the people attending. From clearing up the rubbish thrown on our property, people blocking our driveways (because they aren't directed where to park by Flaxmill staff) to dealing with the noise and antisocial behaviour of people leaving. Giving no consideration at all for people living nearby. If you add alcohol into the mix, it will be worse tenfold.

- The Die house is not soundproofed so we have already had a number of events disrupting us due to loud music. Even if it was soundproofed it wouldn't make a whole lot of difference because we will still get all the noise pollution every time the doors are opened, or left open as has been what's happened at every event so far. Along with the crowds of people who gather outside. (I reiterate my 1st point that I live about 20 metres away).

- The path behind the Flaxmill is used as a cut through for people walking to the Ditherington estate. We already suffer with big drug problems here and if you add drunk people from the Flaxmill it will be unbearable.

- The Flaxmill have no consideration whatsoever for any of the local residents, they have never taken into account anything we have said or had to complain about. We are never adequately informed about anything they do or are going to do regarding the site and things that will affect us. I'm not talking about things they have to do legally; I'm talking about things they could do out of courtesy. Like informing us they are about to send a load of heavy machinery to commence work 2 meters from our boundary.

Including these licensing applications. They have put the applications on their gate, hidden in amongst old planning applications so weren't immediately obvious. We would never have known about the applications had I not seen the licensing officer myself, whom I had actually stopped as he walked past our house. I stopped him to talk to as he was a police officer and I wanted to talk to him about yet more concerns of drug dealing behind the Flaxmill. He had, had to park at the end of our road because he was unable to access the Flaxmill site due to the gate being closed. Even though they were expecting him, nobody had opened it so he could park there. I was not surprised when he told me this as they don't even open them so the people who are working on the site can park there, yet again filling our residential road when they have more than enough parking space on site.

- There have already been a number of incidents with criminal damage, antisocial behaviour etc. That we have had to report to the police. With the increase of alcohol consumption nearby these incidents will only get worse and more frequent.

- The Flaxmill maltings is swallowing the residential area around it, with everything they do. Our little voices are never heard because we don't matter to the big wigs involved. As said at one of the planning meetings by a Councillor, "our properties should never have been built " well they were, long before anyone decided what to do with the Flaxmill site, and we live here. We don't just visit the site for the day, then go to our home miles away from it and forget about it, we are here, every day looking at it, listening to it, suffering it and having it destroy our lives and our homes.

- When myself and my partner moved here, we chose this house because it was so quiet. That has been completely destroyed the Flaxmill maltings. It is our human right to have peaceful enjoyment of our own property. They have breached our human rights for more than the last 3 years, please don't let them make it worse.

Yours sincerely,  
Jenni Herbert-Lade

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[REDACTED]

[REDACTED]

[REDACTED]